

Spring Internship Program - Placement Openings Information

(1) Eligible applicants should:

- Be foreign students who are studying at a university or graduate school in Aichi prefecture.
- Possess Level 2 (N2) or above of the Japanese Language Proficiency Test, or a qualification of equivalent level.
- A document proving the qualification must be submitted along with your application.

(2) Period of internship:

5 days (10 days at a maximum) between February and March 20175

(The starting date and duration of each internship program is not yet decided; the details can be agreed upon in discussion between you and the host company.)

(3) Match results

A host company will be selected from participant companies based on applicants' business interests. The match results will be announced sequentially from December 20146.

(4) Host companies

The entry sheet for the host companies is available for download from mid-November on the website below. Please check the latest information at

<http://aichi-foreigner.jsite.mhlw.go.jp>

(5) Fees and cost

Participation is free of charge.

There will be no payment from host companies during the internship. As a general rule, international students must pay for transportation to their place of work.

However, depending on the host company, transportation fee / lunch fee may be paid.

(6) How to apply

Complete the following documents.

- 1) Entry Sheet (Form 1)
- 2) A letter of recommendation Agreement of participation (Form 2)
- 3) Application form for host companies (Form 3)

Submit all the documents to the Career Development Office International Student Exchange Division (1F, GSID) by the deadline below through your school/graduate school.

Application deadline:

First round: 25th November/December (Tuesday/Monday)

Second round: 9th December (Tuesday)

Third round: 22nd December (Monday)

Internal deadlines of each school/graduate school may differ from the above.

All the documents can be downloaded on the website of Nagoya Employment Service Center for Foreigners (<http://aichi-foreigner.jsite.mhlw.go.jp>)

The company of your choice might request separate application documents from you, but this is not always required. For details, please check the above-mentioned website.

(7) Important points regarding application:

You are expected to agree with the following points:

- Submitted documents will be used for administrative procedures related to this internship program only.
- Any personal information acquired will be stored appropriately from the point of view of privacy protection.
- Submitted application documents will be shared with Aichi prefecture (municipal government), which is co-sponsor of this internship program.
- If you do not wish to give a particular piece of information, just leave the space blank.